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**MEMORANDUM** 

TO: All Students, Staff, and Faculty

FROM: Dr. Thomas V. Gardner

Director of Clinics

DATE: January 10, 1984

As a result of changes in the law covering the release of patient information, the following policy has been developed. We have experienced only a few minor problems in the past, and hope that this set of guidelines will allow us to be consistent and prevent problems in the future.

Attached to this memo, please find the policy guidelines.

Dr. Thomas V. Gardner Director of Clinics

TVG:akf

attachment